**DEPLOYMENT OF**

**DLA AUTOMATED RECORDS TRACEABILITY (DART) APPLICATION**

In November 2023 and January 2024, DLA provided updates of the on-going development of the DLA Automated Records Traceability (DART) application. The DART application provides contractors with a secure and easy-to-use process for uploading contractually required documentation, which can in-turn be accessed by DLA personnel and the Military Services.

We are happy to report that all programming and testing efforts have been successfully completed.

DART is ready for use!

The purpose of this notice is to provide information for frequently asked questions and encourage contractors that support the KC46 program to request DART access now in order to become familiar with the system.

**What NIINs will require the use of DART?** Currently, only NIINs that support the KC46 aircraft platform; a list of applicable NIINs may be requested by emailing: [DLADART@dla.mil](mailto:DLADART@dla.mil). At this time, KC46 Depot Level Repairables (DLRs) do not require use of the DART.

**How will contractors know if a solicitation and the resulting award is for the KC46 program and therefore requires use of DART?**  Solicitations will be issued, and resulting contracts will be awarded, with DLA Procurement Note H13, Federal Aviation Administration (FAA) Certified Parts – Shipment Documentation Requirements (NOV 2024), which states as follows:

H13 Airworthiness Parts for FAA Type Certified Aircraft – Contractor Requirements for Shipment

Documentation, Upload of Documents into DLA Automated Records Traceability (DART) Database, and

Package Marking (JAN 2025)

(1) Documentation

(a) The contractor shall furnish acceptable documentation with each shipment demonstrating appropriate airworthiness validation of the item. Acceptable documentation is one of the following:

(1) FAA Form 8130-3, Airworthiness Approval Tag;

(2) Certificate of Conformance with information equivalent to information on FAA Form

8130- 3, and compliant with the Contract Deliverables Requirements List;

(3) European Aviation Safety Agency (EASA) Form 1, Authorized Release Certificate; or

(4) Transport Canada Civil Aviation (TCCA) Form One, Authorized Release Certificate Form

One.

(b) The contractor shall provide with each shipment documentation that includes a statement confirming all items in the shipment are new, unused, and meet contract requirements.

(2) Upload of Documents into DART Application

(a) DART is a web-based application utilized to store and share documents between authorized users. Contractors are required to upload into DART a copy of the documentation described in paragraph (1)(a) of this procurement note. Contractors must be approved to access DART; requests for access to DART shall be emailed to: DLADART@dla.mil. Upon being granted access, contractors will be emailed the DART Contractor User Guide. Contractors shall comply with the requirements outlined within DART Contractor User Guide.

1. Upon uploading the documentation, a Quick Release Code (QRC) will be presented to the contractor for download into the contractor’s computer/device. The contractor will transfer the QRC image to an adhesive label(s), no smaller than 3cm x 3cm, in preparation for printing and use in the contractor’s packaging operation.

(c) Material that is manufactured in different lots shall have a unique document uploaded into DART; when completing the DART fill-ins prior to upload, the contractor will be prompted to fill-in the ‘lot’ field if applicable. A unique QRC will be presented to the contractor for each lot.

(3) Shipping Container Marking

(a) The contractor shall print the QRC adhesive label(s) and adhere a QRC label to each unit pack.

(b) For each shipping carton (or container), to include the intermediate carton (if utilized) and the outer carton, the contractor shall adhere a QRC label next to the MIL-STD-129 identification marking (label).

**What is the effective date for solicitations and resulting awards to be issued with the H13 Procurement Note:** January 13, 2025

**If a contractor has an existing long-term contract, indefinite delivery, and/or basic ordering agreement (BOA) that include KC46 NIINs, will Procurement Note H13 for use of the DART be modified into the contract/agreement?** If the contract or BOA period of performance will proceed 6 months or longer as of January 13, 2025, the contractor will be required to use DART. DLA Contracting Officers will contact the contractor to execute a bi-lateral modification to incorporate Procurement Note H13. Note, delivery orders issued prior to the execution of a bilateral modification are not required to use DART.

**If a contractor has an award(s) of any type (excluding indefinite delivery, long-term), such as those having a ‘C’, ‘M’, or ‘P’ in the ninth position of the contract number, issued prior to January 13, 2025, will Procurement note H13 for use of the DART be modified into the contract?** These contracts will **not** be modified to require the use of DART, unless the contracting officer determines use of DART to be in the best interest of the Government or the contractor submits a request to utilize DART via a Post Award Request (PAR) to the contract administrator.

**Does use of the DART platform require DLA approval to secure access?** Yes. Only contractors having been issued awards for KC46 parts will be granted access to the DART. To secure access and a DART Contractor User Guide, submit a request to: [DLADART@dla.mil](mailto:DLADART@dla.mil).

**What if I have a question regarding DART**? Contact us at: DLADART@dla.mil